

Handwriting

Introduction:

This school policy for handwriting provides a framework for consistency throughout the school and a checklist against which we can match practice. At Whitegate Church of England Primary School we aim to enable every child to develop a legible style of handwriting and to take pride in their presentation of work.

The children will be taught a cursive style from Foundations stage.

Children will be taught to use serifs from an early stage to enable them to begin to join letters whilst still in Key Stage 1. Children in Year 1 who are correctly forming letters, will be taught to begin each letter from the line, or if ready, will be taught to join their writing. Handwriting is practised every day. Children who have not mastered correct formation in Foundation Stage, will practise correct formation in handwriting books each day during handwriting sessions, beginning every letter from the top with the exception of d and e.

They will practise formation in letter formation groups:-

- anti-clockwise c a d o g q s f
- down-up-over r n m h b p
- down-up l t i u y
- diagonals v w x
- horizontal e z
- others k j

Once ready, the children will be taught to begin each letter from the line, unless ready to join, in which instance they will be taught to join their handwriting.

Children will be encouraged to develop an increasingly mature style of handwriting during Key Stage 2 with increasing attention being paid to presentation of work, bearing in mind the purpose and audience of the writing. Handwriting is taught discretely focusing on individual letters or joins and as part of other lessons.

The children will be provided with writing implements and paper appropriate to their level of development and the task in hand. Handwriting books are used in Year 2 to Year 4.

In Lower Key Stage 2 and Upper Key stage 2 the children will be presented with a 'Pen Licence' when they are writing neatly enough to progress to using a pen. If handwriting and presentation of work deteriorate, then the Pen Licence will be withdrawn and the child will revert to using pencil until handwriting has improved sufficiently enough to use pen.

The standard implements will be:

- A variety of writing tools in Foundation Stage in accordance with the EYFS curriculum
- Pencils
- Berol Handwriting Pens

Children will be provided with paper and exercise books of good quality with appropriately spaced lines.