

# Sunlights And Twilights

## The Early Years Foundation Stage

As part of our commitment at Sunlights/Twilights it is our responsibility to observe and record any development changes or progress your child may make at our club within the Early Years Foundation Stage.

## Our system for The Early Years Foundation Stage

We use separate post it notes to briefly note any observations that we need to record both in and out of our club relating to each child's development or progress. We also take photographs of the children participating in their child initiated activities.

We only use initials of each child on the post it notes to respect every child's privacy and confidentiality.

We then record our findings into separate folders for each child using observation sheets. Included on these sheets we note how the observations link to the EYFS.

The staff then analyse these observations to make arrangements for the next steps (planning) which includes ideas for materials, resources, activities, experiences and finally the adults role in the plan to ensure all children receive an individual experience appropriate to their age, stage of development and needs.

All relevant observations made within The Early Years Foundation Stage are shared on a regular basis with your child's teacher so that they can be inputted into your child's learning journey.